

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – REGULAR MEETING

July 8, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM video conferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

Join Zoom Meeting
<https://us02web.zoom.us/j/86257790598>
Meeting ID: 862 5779 0598

Dial in:
+1 669 900 6833 US
Meeting ID: 862 5779 0598

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- Click on the “**Participants**” button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Click on the “**Participants**” button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Proclamation- Parks Make Life Better Month

DEPARTMENT REPORTS

1. Economic Development Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- May 28, 2020 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 06-04-2020 in the amount of \$305,398.29;
2. Warrant Register dated 06-10-2020 in the amount of \$361,826.55;
3. Warrant Register dated 06-15-2020 in the amount of \$50.00;
4. Warrant Register dated 06-17-2020 in the amount of \$510,655.95;
5. Warrant Register dated 06-25-2020 in the amount of \$218,970.37;
6. Warrant Register dated 06-30-2020 in the amount of \$158,456.39;
7. Payroll Register dated 07-01-2020 in the amount of \$96,040.47.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for May 2020.

1.5 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2020-21

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) FOR FISCAL YEAR 2020-21

1.6 2nd Reading of Ordinance No. 189 – Large Family Day Care Home Code Amendment (ZOA 2020-01)

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 189
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-01 TO MODIFY SECTIONS 17.16, 17.24, 17.28, 17.32, 17.40, 17.44, 17.48, 17.52, 17.56, 17.60, 17.68 OF THE WILDOMAR MUNICIPAL CODE TO ADDRESS NEW STATE LEGISLATION (SB 234) REGARDING LARGE FAMILY DAY CARE HOMES LOCATING IN SINGLE FAMILY RESIDENTIAL ZONE

DISTRICTS

1.7 2nd Reading of Ordinance No. 190 – Urgent Care Code Amendment (ZOA 2020-02)

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 190

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-02 TO MODIFY SECTIONS 17.72; 17.76; 17.80 17.84 AND 17.300 OF THE WILDOMAR MUNICIPAL CODE TO REQUIRE A CONDITIONAL USE PERMIT FOR URGENT CARE CLINICS LOCATING IN COMMERCIAL ZONES

1.8 FY 2018-19 Measure Z Oversight Advisory Committee Annual Report

RECOMMENDATION: Staff recommends that the City Council receive and file the Measure Z Oversight Advisory Committee’s FY 2018-19 Annual Report.

1.9 Annual Statement of Investment Policy

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING STATEMENT OF INVESTMENT POLICY

1.10 Cooperation Agreement for Participation in the County of Riverside’s Community Development Block Grant (CDBG) Program

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING PARTICIPATION IN THE COUNTY OF RIVERSIDE COOPERATION AGREEMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP PROGRAM, AND EMERGENCY SHELTER GRANT FOR FISCAL YEAR 2021/22, FISCAL YEAR 2022/23 AND FISCAL YEAR 2023/24

- 1.11 Acceptance of Public Improvements of Tract 25122 and (Project No. 15-0073, Rancho Fortunado I) and Tract 32078 (Project No. 15-0074, Rancho Fortunado II) by Richmond American Homes of Maryland**
RECOMMENDATION: Staff recommends that the City Council adopt the Resolutions accepting the public improvements for Tracts 25122 and 32078 as complete and direct staff to file respective Notices of Completion:

RESOLUTION NO. 2020-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR TRACT 25122, RICHMOND AMERICAN HOMES OF MARYLAND

And;

RESOLUTION NO. 2020-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR TRACT 32078, RICHMOND AMERICAN HOMES OF MARYLAND

2.0 PUBLIC HEARINGS

- 2.1 Landscaping and Lighting Maintenance District No. 89 1-Consolidated & Street Lighting Zones**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ALL ZONES, OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2020-21; AND AUTHORIZING THE ADMINISTRATION OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL YEAR 2020-21

- 2.2 County Service Area Charges for FY 2020-21**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING COUNTY SERVICE AREA CHARGES
WITHIN THE CITY FOR FISCAL YEAR 2020-21

3.0 GENERAL BUSINESS

**3.1 Monte Vista Ranch Phase II / General Plan Initiation Proposal (GPIP):
City Council review of a GPIP proposal to amend the General Plan land
use map from the existing land use designation of Business Park (BP)
to High Density Residential (HDR)**

RECOMMENDATION: The Planning Department recommends the City Council take the following actions:

1. Receive staff's presentation;
2. Receive public testimony from the Applicant and Public; and
3. Discuss the proposed GPA with consideration of the comments raised by the Planning Commission and provide direction/feedback to the Applicant.

3.2 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council:

1. Receive and file the COVID-19 Update and provide direction as desired.
2. Direct staff to maintain temporary suspensions of code enforcement or amend Resolution 2020-25.
3. Authorize the City Manager to submit the Certification Form for the Coronavirus Relief Fund Allocations for Cities and Counties

3.3 Measure AA Oversight Advisory Committee Appointments

RECOMMENDATION: Staff recommends that the City Council review the applications for committee membership and make three appointments to the Measure AA Oversight Advisory Committee for a full-term ending June 2022 and one appointment for a term ending June 2021.

**3.4 Girl Scouts Gold Award Project – Military Appreciation Garden at
Marna O'Brien Park**

RECOMMENDATION: Staff recommends that the City Council review

and consider approval for the development of the Military Appreciation Garden at Marna O'Brien Park.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

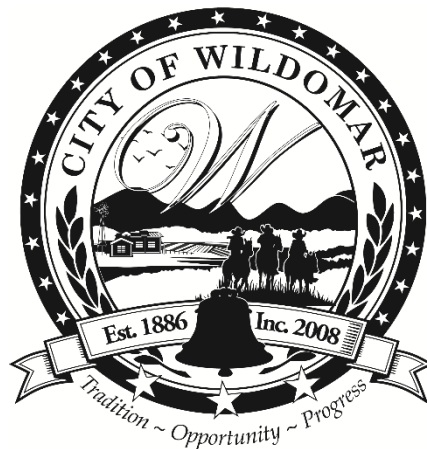
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020
2. Letter of Support- Keeping California Safe Act 2020- Benoit – September 2020
3. Letter to Flood Control regarding canyon view park- Benoit – October 2020

ADJOURN CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – June 10, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 06-04-2020 in the amount of \$1,671.67;
2. Warrant Register dated 06-10-2020 in the amount of \$485.85;
3. Warrant Register dated 06-17-2020 in the amount of \$433.17;
4. Warrant Register dated 06-25-2020 in the amount of \$8,247.50.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for May 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Cemetery Master Development and Business Plan Final Draft Report

RECOMMENDATION: Staff recommends that the Board of Trustees:

1. Review and Comment on the Final Draft of the Cemetery Master Development and Business Plan; and,
2. Direct staff to finalize the Cemetery Master Development and Business Plan and return the plan to the Board for adoption.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

August 12	December 9	April 14
September 9	January 13	May 12
October 14	February 10	June 9
November 11	March 10	July 14

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas__minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section

202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk