



**PUBLIC WORKS DEPARTMENT
LAND DEVELOPMENT**

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(951) 698-1463 Fax

**CHANGE OF
ENGINEER OF
RECORD**

I hereby declare that as of _____ (effective date), I will be the Engineer of Record for the project described below:

Project Name/Description: _____

Project Number: _____

Plans pertaining to change of responsible charge: _____

I hereby accept responsibility for the portion of the project described above and will fulfill my Code required responsibility from this date forward including, but not limited to, preparing construction submittal documents (i.e., plans, specifications, and related documents), addenda, revisions, observing construction, preparing construction change documents, submitting verified reports, etc.

Engineer Signature: _____ Date: _____

Engineer Name: _____

Certification #: _____

STAMP

Company Name: _____

Address: _____

Telephone No.: _____

Fax No.: _____