

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

FEBRUARY 14, 2018
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Ben J. Benoit, Mayor/Chair, District 1
Marsha Swanson, Mayor Pro Tem/Vice Chair, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Timothy Walker, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA FEBRUARY 14, 2018

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: CREED-21 v. City of Wildomar and Walmart Real Estate Business Trust; California Court of Appeal Case No. E066367.

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN

CALL TO ORDER REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

Boy Scout Troop 332

PRESENTATIONS

1. Proclamations – Eagle Scouts Noah Thompson and Nate Coddington
2. Girl Scout Silver Award Project
3. Police Department Update
4. Fire Department Update
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – January 10, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 01-04-2018 in the amount of \$274,286.62;
2. Warrant Register dated 01-10-2018 in the amount of \$1,313.55;
3. Warrant Register dated 01-11-2018 in the amount of \$86,506.17;
4. Warrant Register dated 01-11-2018 in the amount of \$9,453.84;
5. Warrant Register dated 01-18-2018 in the amount of \$616,626.08;
6. Warrant Register dated 01-25-2018 in the amount of \$358,764.03; and
7. Payroll Register dated 02-01-2018 in the amount of \$97,979.73.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for December, 2017.

1.5 Changes to the Position Classification Schedule

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING THE INTERN II POSITION AND UPDATING THE POSITION CLASSIFICATION SCHEDULE RESULTING FROM THE INCREASE TO MIMIMUM HOURLY WAGE RATE

1.6 Revised Personnel Rules

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING THE CITY OF WILDOMAR PERSONNEL RULES AND REGULATIONS

1.7 Annexation No. 9 into Community Facilities District No. 2013-1 (Services) for Wildomar Square

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 9) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.8 FY 2017 State Homeland Security Program (SHSP) Award

RECOMMENDATION: Staff recommends that the City Council:

1. Accept \$5,177 in funding from Riverside County's FY 2017 State Homeland Security Program (SHSP); and
2. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING PARTICIPATION IN THE FY 2017 STATE
HOMELAND SECURITY PROGRAM (SHSP) AND AUTHORIZING THE
CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS FOR
AND ON BEHALF OF THE CITY

1.9 2018 Special Events Dates

RECOMMENDATION: The 2017 Parks Subcommittee recommends that the City Council approve the parks and recreation special events calendar through December 2018.

1.10 Ordinance No. 147 Second Reading - Zoning Ordinance Amendment No. 17-04, Accessory Dwelling Units

RECOMMENDATION: The Planning Commission recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 147
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN
ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND
APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 17-04
AMENDING TITLE 3 (REVENUE/FINANCE) AND TITLE 17 (ZONING) OF
THE WILDOMAR MUNICIPAL CODE RELATED TO ACCESSORY
DWELLING UNITS

2.0 PUBLIC HEARINGS

There are no items scheduled.

3.0 GENERAL BUSINESS

3.1 Western Community Energy Community Choice Aggregation Program

RECOMMENDATION: Staff recommends that the City Council discuss and provide direction.

3.2 FY 2016-17 Comprehensive Annual Financial Report (CAFR)

RECOMMENDATION: Staff recommends that the City Council receive and file the FY 2016-17 CAFR.

3.3 FY 2017-18 Mid-Year Budget Report

RECOMMENDATION: Staff recommends that the City Council:

1. Review and consider approval of the Fiscal Year 2017-18 Mid-Year Report;
2. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2017-18
BUDGETED REVENUES AND EXPENSES AND SCHEDULE OF
AUTHORIZED POSITIONS

3. Adopt a Resolution entitled:

RESOLUTION NO. 2018-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING ADDITIONAL
VACATION DAYS FOR CITY EMPLOYEES

CITY MANAGER REPORT

*Community Calendar Update

*City Hall and Cemetery Closed on Monday, February 19 (President's Day)

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Ben J. Benoit, Chair
Marsha Swanson, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Timothy Walker, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – January 10, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-04-2018, in the amount of \$176.11;
2. Warrant Register dated 01-11-2018, in the amount of \$691.88; and
3. Warrant Register dated 01-25-2018, in the amount of \$800.82.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for December, 2017.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 FY 2016-17 Audited Financial Statements

RECOMMENDATION: Staff recommends that the Board of Trustees receive and file the FY 2016-17 Audited Financial Statements.

6.2 FY 2017-18 Mid-Year Budget Review

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2018- _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN AMENDMENT TO THE
ADOPTED FY 2017-18 BUDGETED REVENUES AND EXPENSES

6.3 Approval of Purchase Agreement for APN 376-060-028 Central Avenue

RECOMMENDATION: Staff recommends that the Board of Trustees:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR CEMETERY DISTRICT, WILDOMAR, CALIFORNIA, APPROVING THE VACANT LAND Purchase Agreement OF \$375,000 FOR THE ACQUISITION OF AN UNDEVELOPED 3.27 ACRE PARCEL; APN 376-060-028 located on CENTRAL AVENUE APPROXIMATELY 325 FEET SOUTHWESTERLY OF COMO STREET in the City of Wildomar INCLUDING AN ENVIRONMENTAL EXEMPTION PURSUANT TO CEQA GUIDELINES SECTION 15378 AND 15061 (B) (3)

2. Appropriate \$380,000 in fund account 302-470-4725-58122.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

March 14	July 11	November 14
April 11	August 8	December 12
May 9	September 12	January 9
June 13	October 10	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on February 9, 2018, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager